An applicant may request that the Tribunal order an interim remedy at the time of filing an application, or at any other time in a proceeding, by completing this Request for Interim Remedy (Form 16). If the Request is made at the same time the application is filed with the Tribunal, it need not be delivered to the other parties. If it is made at a later stage, it must be delivered to the other parties and filed with the Tribunal.

Before completing this Form, please see the Tribunal's **Practice Direction on Requests to Expedite an Application and Requests for an Interim Remedy** for important information.

If you are requesting an interim remedy at the time of filing your Application, follow these steps to make your Request:

1. Fill out this Form 16.
2. Obtain the necessary declarations signed by persons with direct first-hand knowledge detailing all of the facts upon which you rely in support of your request. Include any documents that support the request.
3. File the application (Form 1) and this Form 16 with the attached declarations with the Tribunal.

If you are requesting an interim remedy at a later stage of the proceeding before the Tribunal (i.e. after you have received confirmation that your Application has been delivered to the respondent(s)), follow these steps to make your Request:

1. Fill out the Form 16.
2. Obtain the necessary declarations signed by persons with direct first-hand knowledge detailing all of the facts upon which you rely in support of your request. Include any documents that support the request.
3. Deliver a copy of the Form 16 with the attached declarations to the respondent and to any affected persons (e.g. a trade union or occupational or professional organization) identified in the application.
4. Complete a Statement of Delivery (Form 23).
5. File the Form 16 and Form 23 with the Tribunal.

This Request for Interim Remedy **must** include one or more declarations signed by persons with direct first-hand knowledge detailing all the facts that this Request relies on.

Information for all parties and any person or organization who receives a copy of this Request for Interim Remedy:

You may respond to this Request for Interim Remedy by completing a Response to a Request for Interim Remedy (Form 17).

Follow these steps to respond:

1. Fill out Form 17.
2. Obtain the necessary declarations signed by persons with direct first-hand knowledge detailing all of the facts upon which you rely in support of your response. Include any documents that support the response.
3. Deliver a copy of Form 17 to the applicant and all other parties and affected persons (e.g. a trade union or occupational or professional organization) identified in the application.
4. Complete a Statement of Delivery (Form 23).
5. File the completed Form 17 and Form 23 with the Tribunal.

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You **must** file your Response to a Request for Interim Remedy, if any, not later than **seven (7) days** after this Request for Interim Remedy was delivered to you. Your Response **must** include one or more declarations signed by persons with direct first-hand knowledge detailing all the facts that the Response relies on.

Download forms from the Tribunal's web site tribunalsontario.ca/hrto. If you need a paper copy or accessible format, contact us:

Human Rights Tribunal of Ontario
15 Grosvenor Street, Ground Floor
Toronto, ON M7A 2G6

Phone: 416-326-1312 Toll-free: 1-866-598-0322
TTY: 416-326-2027 Toll-free: 1-866-607-1240
Email: hrto.registrar@ontario.ca

Application Information	
Tribunal File Number:	
Name of Applicant:	
Name of Each Respondent:	

1. Your contact information (person or organization making this Request)

First (or Given) Name	Last (or Family) Name	Organization (if applicable)

Street Number	Street Name	Apt/Suite

City/Town	Province	Postal Code	Email

Daytime Phone	Cell Phone	Fax	TTY

If you are filing this as the Representative (e.g. lawyer) of one of the parties please indicate:

Name of party you act for and are filing this on behalf of:	LSO No. (if applicable)

What is the best way to send information to you? ◯ Mail ◯ Email ◯ Fax

(If you check email, you are consenting to the delivery of documents by email.)

Check off whether you are (or are filing on behalf of) the:

◯ Applicant ◯ Respondent ◯ Ontario Human Rights Commission

◯ Other - describe: _____

2. Please provide a detailed description of the interim remedy sought.

3. What facts support your need for an Interim Remedy?

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Rule 23.3 b) requires that your request for an interim remedy include one or more declarations signed by persons with direct first-hand knowledge detailing all of the facts on which you are relying. Have you attached the declaration(s)? For more information about declarations, please see the **Practice Direction on Requests to Expedite an Application and Requests for an Interim Remedy**.

☐ Yes

4. What arguments support your claim that the Application has merit?

5. What harm would result if this Interim Remedy is denied and why does the balance of harm or convenience favour granting your request?

6. Why do you believe it would be just and appropriate for the Tribunal to grant your request for an Interim Remedy in the circumstances?

7. Signature

By signing my name, I declare that, to the best of my knowledge, the information that is found in this form is complete and accurate.

Signature: *(If filing electronically, sign by typing your name here.)*	Date: *(dd/mm/yyyy)*

Collection of Information:

Under the Ontario *Human Rights Code*, the Human Rights Tribunal of Ontario (HRTO) has the right to collect the personal information requested on this form. We use the information to resolve your application. After you file the form, your information may also be available to the public. If you have questions about how the HRTO uses your personal information, contact the HRTO at 416-326-1312 or 1-866-598-0322 (toll-free.)