Response to a Request to Expedite Proceedings – Rule 21
Form 15

Disponible en français

You may respond to a Request from a Party to Expedite a Proceeding by completing this Form 15.

Follow these steps to respond:

1. Fill out Form 15.
2. Deliver a copy of Form 15 to all parties and any affected persons identified in the Application.
3. Complete a Statement of Delivery (Form 23).
4. File Form 15 and Form 23 with the Tribunal.

Unless otherwise directed by the Tribunal, you must file your Response to a Request to Expedite a Proceeding **seven (7) days** after the Request to Expedite a Proceeding was delivered to you.

Download forms from the Tribunal's web site tribunalsontario.ca/hrto. If you need a paper copy or accessible format, contact us:

Human Rights Tribunal of Ontario
15 Grosvenor Street, Ground Floor
Toronto, ON M7A 2G6

Phone: 416-326-1312 Toll-free: 1-866-598-0322
TTY: 416-326-2027 Toll-free: 1-866-607-1240
Email: hrto.registrar@ontario.ca

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Application Information	
Tribunal File Number:	
Name of Applicant:	
Name of Each Respondent:	

1. Information for the Party Responding to the Request

First (or Given) Name	Last (or Family) Name	Organization (if applicable)

Street Number	Street Name	Apt/Suite

City/Town	Province	Postal Code	Email

Daytime Phone	Cell Phone	Fax	TTY

If you are filing this as the Representative (e.g. lawyer) of one of the parties please indicate:

Name of party you act for and are filing this on behalf of:	LSO No. (if applicable)

What is the best way to send information to you? ◯ Mail ◯ Email ◯ Fax

(If you check email, you are consenting to the delivery of documents by email.)

2. Please explain your position on the Request to Expedite a Proceeding.

3. Mediation

Mediation is one of the ways the Tribunal tries to resolve disputes. It is a less formal process than a hearing. Mediation can only happen if both parties agree to it. A Tribunal Member will be assigned to mediate the issues raised in the application and request to expedite the proceeding. The Member will meet with you to talk about your response. The Member will also meet with the applicant and will try to work out a solution that both sides can accept. If mediation does not settle all the issues, a hearing will still take place and a different Member will be assigned to decide the issues. Mediation is confidential.

Do you agree to try mediation? ☐ Yes

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4. Signature

By signing my name, I declare that, to the best of my knowledge, the information that is found in this form is complete and accurate.

Signature: *(If filing electronically, sign by typing your name here.)*	Date: *(dd/mm/yyyy)*

Collection of Information:

Under the Ontario *Human Rights Code*, the Human Rights Tribunal of Ontario (HRTO) has the right to collect the personal information requested on this form. We use the information to resolve your application. After you file the form, your information may also be available to the public. If you have questions about how the HRTO uses your personal information, contact the HRTO at 416-326-1312 or 1-866-598-0322 (toll-free.)