Request to Expedite Proceedings – Rule 21
Form 14

Disponible en français

An Applicant may request an expedited process by completing this Request to Expedite Proceedings (Form 14). This Form must be filed together with the Application.

Before completing this Form, please see the Tribunal's **Practice Direction on Requests to Expedite an Application and Requests for an Interim Remedy** for important information.

Follow these steps to make your request:

1. Fill out this Form 14.
2. Obtain the necessary declarations signed by persons with direct first-hand knowledge detailing all of the facts upon which you rely in support of your request. Include any documents that support the request.
3. File Form 14 and the attached declarations at the same time as you file your Application to the Tribunal.

Information for all parties and affected persons identified in the Application who receive a copy of this Request to Expedite Proceedings:

You may respond to this Request to Expedite an Application by completing a Response to a Request to Expedite an Application (Form 15).

If the Tribunal does not direct otherwise, follow these steps to respond:

1. Fill out this Form 15.
2. Deliver a copy of Form 15 to all parties and any affected persons identified in the Application.
3. Complete a Statement of Delivery (Form 23).
4. File Form 15 and Form 23 with the Tribunal.

Unless otherwise directed, you must file your Response to a Request to Expedite a Proceeding no later than **seven (7)** days after the Request to Expedite a Proceeding was delivered to you.

Download forms from the Tribunal's web site tribunalsontario.ca/hrto. If you need a paper copy or accessible format, contact us:

Human Rights Tribunal of Ontario
15 Grosvenor Street, Ground Floor
Toronto, ON M7A 2G6

Phone: 416-326-1312 Toll-free: 1-866-598-0322
TTY: 416-326-2027 Toll-free: 1-866-607-1240
Email: hrto.registrar@ontario.ca

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1. Your contact information (person or organization making this Request)

First (or Given) Name	Last (or Family) Name	Organization (if applicable)

Street Number	Street Name	Apt/Suite

City/Town	Province	Postal Code	Email

Daytime Phone	Cell Phone	Fax	TTY

If you are filing this as the Representative (e.g. lawyer) of one of the parties please indicate:

Name of party you act for and are filing this on behalf of:	LSO No. (if applicable)

What is the best way to send information to you? ◯ Mail ◯ Email ◯ Fax

(If you check email, you are consenting to the delivery of documents by email.)

1. Describe in detail the urgent circumstances that may affect the fair and just resolution of the merits of the Application if the Application proceeds in accordance with the Tribunal's regular process.

2. Describe the harm that would result if this Request is denied.

3. Explain why in your view the Application should be given priority for Tribunal resources over other matters.

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4. Provide a detailed description of the changes you are requesting to the Tribunal's normal process if this Request to Expedite is granted. Include dates or time frames, where applicable.

Rule 21.2 b) requires that your Request to Expedite include one or more declarations signed by persons with direct first-hand knowledge detailing all of the facts upon which you rely in support of your Request. Have you attached the declaration(s)? For more information about declarations, please see the **Practice Direction on Requests to Expedite an Application and Requests for an Interim Remedy**.

☐ Yes

5. Signature

By signing my name, I declare that, to the best of my knowledge, the information that is found in this form is complete and accurate.

Signature: *(If filing electronically, sign by typing your name here.)*	Date: *(dd/mm/yyyy)*

Collection of Information:

Under the Ontario *Human Rights Code*, the Human Rights Tribunal of Ontario (HRTO) has the right to collect the personal information requested on this form. We use the information to resolve your application. After you file the form, your information may also be available to the public. If you have questions about how the HRTO uses your personal information, contact the HRTO at 416-326-1312 or 1-866-598-0322 (toll-free.)