A litigation guardian is a person who conducts an application on behalf of a person who does not have legal capacity to do so. Rule A10 of the Human Rights Tribunal of Ontario Rules of Procedure sets out the process for appointment of and responsibilities of litigation guardians. For more information about litigation guardians and the completion of this form, see the Practice Direction on Litigation Guardians.

Complete this form when you seek to be litigation guardian for a person under the age of 18**. YOU MUST ALSO COMPLETE AND FILE AN APPLICATION (FORM 1) OR RESPONSE (FORM 2) WITH THE TRIBUNAL.** The Form 1 or 2 may be filed electronically or by mail, email or fax. This Form 4A may be filed by mail, email or fax at the same time as you file the Form 1 or 2 or immediately afterwards.

An Application or Response where a minor is represented by a litigation guardian will not be accepted until the Form 4A is filed with the Tribunal.

Download forms from the Tribunal's web site tribunalsontario.ca/hrto. If you need a paper copy or accessible format, contact us:

Human Rights Tribunal of Ontario
15 Grosvenor Street, Ground Floor
Toronto, ON M7A 2G6

Phone: 416-326-1312 Toll-free: 1-866-598-0322
TTY: 1-800-855-0511
Email: hrto.registrar@ontario.ca

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Minor's Name and Date of Birth

First (or Given) Name	Last (or Family) Name

What is the minor's date of birth? _____
(dd/mm/yyyy)

Litigation Guardian's Name and Contact Information

First (or Given) Name			Last (or Family) Name	
Street Number	Street Name			Apt/Suite
City/Town		Province	Postal Code	Email
Daytime Phone	Cell Phone		Fax	TTY

Litigation Guardian's Declaration

For each declaration below please mark the box confirming the statement

☐ 1. I declare that I consent to and am prepared to act as litigation guardian for _____ (name), a minor under the age of 18 years, in this Application before the Human Rights Tribunal of Ontario.

☐ 2. I declare that I am at least 18 years of age and that I understand the nature of this proceeding.

3. I declare that:

◯ I am a parent or legal guardian with lawful custody of the minor and with whom the minor resides.

OR

◯ I am another person with lawful custody of the minor.
(You must attach the document that provides you with custody of the minor)

OR

◯ My relationship with the minor is as follows: _____

4. I declare that:

◯ There are no other persons, including no other parent, with custody or legal guardianship of the minor.

OR

◯ _____ (name) has custody or legal guardianship of the minor and I have provided that person or organization with a copy of all the materials related to this Application as well as a copy of the Practice Direction on Litigation Guardians.

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☐ 5. I declare that I have no interest that would conflict with the interests of the person represented.

☐ 6. I declare that I will diligently attend to the interests of the person represented and shall take all steps necessary for the protection of those interests including:

a. to the extent possible, informing and consulting with the person represented about the proceedings;

b. considering the impact of the proceeding on the person represented;

c. deciding whether to retain a representative and providing instructions to the representative; and

d. assisting in gathering evidence to support the proceeding and putting forward the best possible case to the tribunal.

Signature of Litigation Guardian	
By signing my name, I declare that, to the best of my knowledge, the information that is found in this form is complete and accurate.	
Signature: *(If filing electronically, sign by typing your name here.)*	Date: *(dd/mm/yyyy)*

Collection of Information:

Under the Ontario *Human Rights Code*, the Human Rights Tribunal of Ontario (HRTO) has the right to collect the personal information requested on this form. We use the information to resolve your application. After you file the form, your information may also be available to the public. If you have questions about how the HRTO uses your personal information, contact the HRTO at 416-326-1312 or 1-866-598-0322 (toll-free.)